

## Athena Theodorakis

Director, Operations & Supply Chain

## **LORD Corporation**

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Dear Supplier:

Re: Notice to LORD Supplier Community – Compliance with LORD Code of Conduct

LORD Corporation ("LORD") is committed to conducting business with integrity and high ethical standards. We are also committed to complying with all laws and regulations applicable to our business. We support the United Nations Convention Against Corruption and the United Nations Global Compact's ten principles that represent core values in the areas of human rights, labor, environment and anti-corruption. Our core beliefs include employee dignity, safety, and well being, integrity and ethical behavior and innovation. These commitments are summarized in the LORD Code of Conduct available on <a href="http://www.lord.com/ourcompany/code-of-conduct.xml">http://www.lord.com/ourcompany/code-of-conduct.xml</a>.

The LORD Code of Conduct outlines expected behaviors of suppliers in the following areas:

- People
- Quality
- Trade
- Fair Competition
- Interactions with Customer and Suppliers
- Government Contracting
- Protection of Assets and Information
- Accurate Books and Records
- Conflicts of Interest
- Gifts and Entertainment
- Anti-Corruption and Anti-Bribery
- Environment
- Charitable Contributions and Sponsorships
- Political Contributions and Sponsorships

Any person with knowledge of a known or suspected violation of the LORD Code of Conduct by a supplier or LORD representative should report the violation via the LORD Ethics Hotline at 888-846-1802 (toll free U.S.) or by e-mail to supplierethics@lord.com. The secure websites listed below hosted by Global Compliance provide an additional option for reporting known or suspected violations:

- LORD Ethics Hotline website: <a href="https://lordethicshotline.alertline.com">https://lordethicshotline.alertline.com</a>
- LORD Ethics Hotline Europe website: https://lordethicshotlineeurope.alertline.com

If you have questions about application of the LORD Code of Conduct or concerns about your organization's compliance, contact your assigned LORD Corporation Sourcing Agent, Sourcing Manager, or my office for clarification. Please clearly communicate this information as necessary within your organization, and thank you for your immediate attention to this important matter.

Regards,

Athena Theodorakis
Director, Operations & Supply Chain